

Jefferson County Public Library Intergovernmental Agreements Policy

Policy Statement

Jefferson County Public Library uses intergovernmental agreements as a means to enhance library service and provide good value to the community. Agreements are considered when the library and another entity have a mutual need for serving the citizens of Jefferson County that could be addressed through a formal arrangement between the institutions.

1. All intergovernmental agreements will be signed by the County Librarian or his designee.
2. All intergovernmental agreements will have provisions that clearly detail the specific contributions and responsibilities of both parties.
3. All intergovernmental agreements will include specific timelines, renewal options, modification and termination provisions, and operational and facility maintenance clauses.
4. All intergovernmental agreements will clearly detail costs and financial commitments for both parties.
5. All intergovernmental agreements will be reviewed by the library's administrative services office or legal counsel.
6. New intergovernmental agreements will be created for each new arrangement or party.